

Expertise to Empower.
Strategy to Succeed.

SerotkinGroup.com

Our accelerator-focused consulting services are designed to empower small government CEOs with the strategies and tools to achieve their business goals, navigate the complexities of the GovCon landscape, and grow their operations sustainably and successfully.

BACK OFFICE & MANAGEMENT SOLUTION CAPABILITIES

FEATURE:

Compliant, Comprehensive HR Policies & Procedures

BENEFIT:

Increased productivity, job satisfaction, & retention

FEATURE:

Risk Identification & Mitigation

BENEFIT:

CEO focus redirected to delivering excellent support

FEATURE:

Quality & Risk Management Policies & Processes

BENEFIT:

Minimized impact & cost of adverse events

FEATURE:

SWOT Analysis & Goal Setting

BENEFIT:

Data-driven decisions driving growth goals

Human Resources

Identify compliance areas
Employee handbook & policies
Onboarding processes

IT Security Compliance

Security Protocols
NIST SP 800-171

Legal and Compliance

Identify potential legal risk areas
Executive Liaison to legal advisors
Guidance on FAR compliance

Resources

Industry-specific mentors, advisors, directors, & subject matter experts
Training, workshops, & educational programs

Networking and Partnerships

Government agencies
Prime contractors
Small businesses

Contract Management

Tracking systems for contract milestones, deliverables, & compliance requirements
Develop expertise in contract negotiation, administration, and compliance

Project Management

Project management tools
Project tracking methodologies
Contract management training

Quality/Risk Management

Risk management processes & strategies
Identify, assess, & mitigate project risks
Contingency plans for potential project disruptions
Compliant quality management systems
ISO & CMMI appraisers and trainers

Performance Measurement

Company-wide SWOT analysis
Develop SMART goals
Establish KPIs and periodic reporting
Regular feedback, coaching, support

